



Job Posting: Director of Program Development

Location: Ice Sports Center, Huntsville, AL | **Type:** Part-time (Up to 32 hrs./wk.)

Compensation: Based on Experience

The Role

The Director of Program Development is a senior leadership position responsible for the strategic growth, operational excellence, and financial health of our figure skating school. New hire will bridge the gap between on-ice technical instruction and off-ice business management to create a premier skating destination in Alabama.

Primary Objectives

- **Standardize Curriculum:** Oversee a comprehensive path from Learn to Skate (LTS), Aspire to advanced competitive tracks, including parent education.
- **Drive Growth:** Implement activities that attract new skaters and retain current athletes.
- **Operational Excellence:** Manage scheduling, staff mentorship, and compliance.

Key Responsibilities

- **Strategy:** Oversee and design LTS, Aspire, and competitive tracks; develop **Theatre on Ice (TOI)** and **Synchronized Skating** programs.
- **Leadership:** Oversee, hire and mentor a team of staff coaches; lead regular safety, standards, and program/activity meetings.
- **Business:** Coordinate with school manager, the annual budget, revenue targets, and marketing partnerships.
- **Events:** Oversee and coordinate the master schedule for competitions, spring shows, and holiday performances.
- **Compliance:** Act as the lead for **U.S. Figure Skating/SCHSV** sanctioning, testing sessions, and work with club liaison for SafeSport protocols.

Qualifications

- **5+ years** of coaching experience; **2+ years** in a management/supervisory role.
- Strong knowledge of **6.0 (CJS)** and **IJS** scoring systems.
- Certifications with **PSA** and **U.S. Figure Skating**.

Perks

- Potential 35+ hours weekly for third-party coaching opportunities.

Send all inquires to dita@icesportscenter.com