

**POLICY NAME** OPEN DOOR POLICY

**POLICY NUMBER** 2.6.3

**CATEGORIES**

**DATE PROPOSED:** 4/15/2019

**DATE OF VOTE:** 4/17/2019

**ACCEPT (Y/N):** Y

Ice Sports Center (ISC) Management believes in an open door policy. Employees are encouraged to see the Personnel Relations Manager or any member of management with work-related questions, problems or feelings of well-being. A meeting may be requested with any senior management representative at any time. Any matter of concern can be discussed directly with any management representative without regard to his/her position in the ISC.

ISC management realizes that in order to have open communication, there must be mutual trust. Therefore, this procedure may be used without fear of reprisal.