

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF January 16, 2019:

Presiding Officer: David Edwards

Present:

Board Members:
Kimberly Ford
Erick Wade
Fred Hudson
Susan Phelan
Jan Davis
Ralph Stone

Absent: Ed Ragland
Chuck Saunders

Facility Representatives: Steve Clough
Chantay Naeger
Dita Dotson-Bowser
Wendy Ruch

Press Representatives: None

Visitors: Ryan McCormick

Call to Order: David called the meeting to order at 5:15pm

Minutes: Approved

Public Comments

a. General Public: None

b. NAHA: House league numbers are up over previous years. Steve & Ryan worked together to accommodate the Pensacola Hockey League games for their host weekend.

c. Skating Club: None

President's Report: None

Special Announcement: None

FRIA Report:

Susan presented the bank balances and reported that all FRIA accounts were moved from Avadian Credit Union to Bryant Bank. There were 4 main accounts that were condensed down to 3. The Main Checking remained the same, the Expansion Account was renamed FRIA Capital Improvements and the M. Dotson Memorial and the Sponsorship/Scholarship accounts were combined to form the M. Dotson Sponsorship/Scholarship account. The obligatory \$5 savings was deposited into the Main Checking.

Main Checking Account	\$ 896.08
M. Dotson Sponsorship/Scholarship	\$ 1,495.23
FRIA Capital Improvements	<u>\$ 12,927.39</u>
Grand Total	\$ 15,318.70

Financial Report:

Steve Clough provided an itemized description of the 1st Quarter financial reports highlighting the following key items:

- October 2018 was up \$10K compared to 2017
- November 2018 was down due to \$13K in repairs & maintenance for a new compressor.
- December net income up \$6K compared to 2017
- 1st Quarter Public/Private up \$13K, Concessions up \$5K and total income \$17,947.64
- Special events income was \$7,293.82 due to the Parking Lot Pig Out, Havoc Pre-Season Game and Skate with Santa
- The Curling leagues and clinics 1st Quarter income is \$5,390
- 1st Quarter total net income is up \$6,477.35 over last year

Facility Financials:

General Checking Account	\$ 203,214.35
Capital Account	\$ 150,470.82
Reserves Account	<u>\$ 29,914.55</u>
Grand Total	\$ 383,599.72

Senior Manager's Report:

The locker room addition is currently 8 weeks behind but they are working to get back on schedule despite the weather. Phase 2's 60% design review will take place on 1/22/19 and the 90% review on 3/4/19. The final review is set for 4/22/19. The beginning date for Phase 2 is set for the first week of September. The rink's entry will be upgraded substantially including automatic doors and a better front office layout for improving customer flow.

Incident Report:

As reported

Fundraising Report:

As reported

HSSTA Report: As reported - lost revenue in the skating school show account as well as the freestyle account is from not having a Christmas show this year. The revenue from this year's informal Christmas performance is reflected in the public/private ice time account and FRIA's Capital Improvement account due to a donation. HSSTA has increased coaching staff from 6 to 15 and there is booming adult program participation.

HR Report: As reported

Maintenance Report: As reported

Hockey Report: No report - Ryan and Steve worked out hosting the Pensacola team for 2 weekend tournaments.

Committee Reports: None

Old Business: None

New Business: Wendy presented new employee/patron policies including the ban of smoking within 50ft. of the building, inclement weather closings, and non-solicitation policies. All alcohol related policies, employment probation periods, employee benefits and employee orientation and evaluation policies were presented. The BOC passed all policies.

Adjournment: The meeting adjourned at 6:01pm. The next scheduled board meeting is February 20th, 2019 at 5:15pm.