

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF June 26, 2019:

Presiding Officer: David Edwards

Call to Order: David called the meeting to order at 5:20pm

Board Members:

Present: David Edwards
Ralph Stone
Kimberly Ford
Susan Phelan
Ed Ragland

Absent: Fred Hudson
Jan Davis

Facility Representatives: Steve Clough
Chantay Naeger
Wendy Ruch
Dita Dotson-Bowser
Jillian Riley

Press Representatives: None

Visitors: Sasha Sealy

Minutes: Approved

Public Comments

a. General Public: None

b. NAHA: None

c. Skating Club: None

President's Report: None

Special Announcement: None

FRIA Report: Susan presented the bank balances and reported that the FRIA board sis not meet in May or June 2019.

Main Checking Account	\$ 1,668.47
M. Dotson Sponsorship/Scholarship	\$ 1,480.23
FRIA Capital Improvements	<u>\$ 10,426.54</u>
Grand Total	\$ 13,575.24

Financial Report: Steve Clough provided an itemized description of the May financial reports highlighting the following key items:

- Total income Year to Date vs Budget is up \$91K with total net income up \$27K
- Account 4000.11 Locker Rentals will diminish due to the new bleacher area in Phase II of the expansion
- 4040.1 Skating School Income includes the Go Skate payments which were not expected
- Curling leagues and classes have had a substantial impact on the facility. YTD income is nearly \$32K
- 6200 Salary expense is under budget by \$16K
- YTD repair and maintenance is nearly \$30K over budget due to ongoing compressor failure. We have replaced 3 compressors, #4, #5 & #6 since April. This will be remedied once the new refrigeration system is in place.
- Over all we have sold more ice this summer which has helped during our slower period.

Facility Financials:

General Checking Account	\$ 117,172.33
Capital Account	\$ 230,863.41
Reserves Account	<u>\$ 29,969.54</u>
Grand Total	\$ 378,005.28

Senior Manager's Report: The locker room addition has been given a completion date of 8/23, 2 months after the original completion date. There are several contractors working together and they are at a point where progress will be noticeable. Steve met with John Hamilton and Phase II's total scope of work has increased from 7 million to 9.7 million which includes the alternants. The total has risen mainly due to mechanical systems. Mechanical systems account for 70% of the total budget. The Phase II bid opening will be August 6th at 2pm. As of now, a closure of 117 days is expected. Steve, Dita & Ed has been in discussion with the VBC and Decatur to keep in-house programs running. Ed will be touching base with the City to see what areas of the budget they can subsidize during the shutdown. The goal is to not deplete the reserves account entirely.

Incident Report: As reported

HSSTA Report: As reported: A new Go-Skate starts in June

HR Report: As reported

Maintenance Report: As reported

Committee Reports: Ed and the finance committee will meet next month to review the projected 2019/2020 budget and present at the August meeting.

Old Business: None

New Business: Pat Sanders has been appointed to our BOC as a replacement for Erick Wade. There is one remaining position open for Chuck Saunders replacement.

Adjournment: The meeting adjourned at 6:10pm. The next scheduled board meeting is August 21st, 2019 at 5:15pm.

Susan Phelan, Secretary