

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF January 15, 2019:

Presiding Officer: David Edwards

Call to Order: David called the meeting to order at 5:41pm

Board Members:

Present: David Edwards
John Green
Tyler Kirby
Sasha Sealy

Absent: Jan Davis
Kimberly Ford
Pat Sanders
Ed Ragland
Ralph Stone

Facility Representatives: Steve Clough
Chantay Naeger
Wendy Ruch
Dita Dotson-Bowser

Hockey Representatives: None

City Representatives: None

Visitors: None

Minutes: Approved

City Update: Seasonal Ice LLC will be installing ice in the Jaycee building. The first day of usage will be 4/8/20 and the last day will be 9/26/20.

Public Comments

a. General Public: None

b. NAHA: None

c. Skating Club: None

President's Report: None

FRIA Report: Steve presented the bank balances and reported that the FRIA board did not meet in December, 2019.

Main Checking Account	\$ 262.47
M. Dotson Sponsorship/Scholarship	\$ 1,459.23
FRIA Curling Club	\$ 3,589.15
FRIA Capital Improvements	<u>\$ 10,815.54</u>
Grand Total	\$ 16,126.39

Financial Report: Steve Clough provided an itemized description of the December financial reports. The following key items were highlighted:

- The 3 month memberships are the only passes currently being sold. All affected memberships have been contacted via email. The last day to actively use passes is 3/14/20.
- A separate GL account has been created for alcohol sales only: 4021
- Curling league revenue will be moved out of the Curling membership account into a newly created Curling league account.
- Onin Staffing is providing temporary cleaning services for the facility reflected in acct 6050, contract labor.
- Utilities continue to rise due to extra square footage. New LED lights should reduce overall costs when Phase II is completed
- Net income for December 2019 is on par with last year at \$32,272.96

Facility Financials:

General Checking Account	\$ 244,330.17
Capital Account	\$ 231,467.50
Reserves Account	<u>\$ 30,036.19</u>
Grand Total	\$ 505,833.86

Senior Manager's Report: An email will be sent to all user groups informing them of the Miniplex acquisition on 1/16/20. A State of the Rink update will also be made public as well as an email blast. The ice rate for the Miniplex has been set at \$175/hour. Private lessons may still be held at the Miniplex, but there will be no Stick & Puck options. This is a great opportunity to focus on skills for all age groups. Everything must be moved out of the current facility by March 15th. We have been granted permission to use Phase I for storage and have also reserved 2 storage pods. The rubber mats currently in use now will be taken to the Jaycee building. There is no finalized plan for where the Pro Shop will be set up temporarily. So far, options include the Miniplex, VBC or a mobile trailer.

Incident Report: As reported

HSSTA Report: As reported

HR Report: As reported

Maintenance Report: As reported

Committee Reports: As a City facility, our committee meetings must follow the same guidelines within the Open Meetings. If 2 or more committee members interact, it must be made public.

Old Business: We have spoken with our insurance company and their lawyers about locker room guidelines. The guidelines for a stick & puck situation is that of a public restroom. The facility does not have a duty of protection within stick & puck locker rooms. When it's an organized program, camp, clinic or league, it is the responsibility of the user group to have locker room monitors under SafeSport guidelines. These new guidelines have been posted.

New Business: None

Adjournment: The meeting adjourned at 6:51pm. The next scheduled board meeting is February 19, 2020 at 5:30pm.