

**BENTON H. WILCOXON  
MUNICIPAL ICE COMPLEX  
BOARD OF CONTROL  
REGULAR MONTHLY MEETING**

**All motions passed unanimously unless otherwise stated.**

**MINUTES OF April 19, 2017:**

**Presiding Officer:** Mike Finnegan

**Present:** **Board Members:**  
Fred Hudson  
Ed Ragland  
Keith Schonrock, III  
Jan Davis  
Susan Phelan  
Chuck Saunders  
Kimberly Ford

**Absent:** Ralph Stone

**Facility Representatives:** Steve Clough  
Dita Dotson-Bowser  
Chantay Naeger  
Hollie Beaver  
Ryan McCormick

**Press Representatives:** None

**Visitors:** Jeff Buehrle – SCH President

**Call to Order:** Mike called the meeting to order at 5:18pm

**Minutes:** None

**Public Comments:** None

**Chairman's Report:** None

**SCH Report:** Jeff Buehrle presented the Club's report reviewing many key points. Their main focus is on the 25<sup>th</sup> Annual Rocket City Classic and finding better accommodations for judges. Ice time will be their biggest expense going forward and they need a minimum of 140 members to cover costs. The Club requested the support of all BOC members by sharing connections and sponsorship opportunities as well as more facetime and easier accessibility to contact if necessary. Steve stated that the facility will assist with constant contact postings related to all Skating Club events and messages.

**FRIA Report:**

None

FRIA Checking Account	\$ 9,288.10
Sponsorship/Scholarship Account	\$ 109.13
Capital Improvements Account	\$165,462.91
M. Dotson Memorial Fund	\$ 1,597.71
Avadian Savings Account	<u>\$ 5.00</u>
Grand Total	\$176,462.85

**Financial Report:**

Steve Clough provided an itemized description of the March financial reports highlighting the following key items:

- Admissions were slightly up over last April.
- Ice Time 4010.4 had a significant increase due to the SE District hockey tournament.
- Hockey ice time was down due to their season ending earlier this year than it had last year.
- There were 3 pay periods reflected this April compared to only 2 last year.
- Account 6100 reflects workers comp insurance, this payment varies and is not consistently paid in the same months from year to year.
- Account 6300 consists of expenses from the 25 Year Celebrations.
- Steve and Chantay met with Ed on Tuesday, April 17<sup>th</sup> for budget purposes. There will be a Finance Committee meeting during the 2<sup>nd</sup> week of May to review the 2017/2018 operating budget.

**Facility Financials:**

General Checking Account	\$104,369.59
Capital Account	\$ 29,856.06
Reserves Account	<u>\$ 4,426.04</u>
Grand Total	\$138,651.69

**Senior Manager's Report:**

Steve met with the City on Thursday 3/30 about the facility renovations, during which he received a 3 page document of estimated costs. Afterwards, on April 6<sup>th</sup>, Steve met with Mike, Dita, Keith and Don to discuss and prioritize the renovations on that list. Mike then clarified to board members the fact that there are two completely different projects in current discussions.

1. The Expansion = The Facility will raise \$400K and the City will match with \$600K. This includes upgrades to the locker rooms, an addition of a multipurpose room and restrooms.
2. Renovations = The City has budgeted \$3 million for 2018 (*not available until 2019*) and an additional \$3 million for 2022 based on the facility assessment report. This includes mechanical and electrical upgrades, ADA compliance, a tavern, additional seating and new boardroom and offices.

Moving forward, a designated committee of BOC members and Facility staff members will design 2 prioritized lists. The first list using the City's proposed timeline and budget. The second list using the Facility's optimal timeline and

conditions. This committee will need to work closely with the city giving crucial input and recommendations. New committees and committee appointments will be discussed in the near future. Several staff members attended a brainstorming session earlier today to discuss the new skating school summer camp "Cool Camp". A lot of good ideas were put into action. The Ice Complex hosted two Havoc games over Easter weekend. Concession sales totaled \$5,257 and total profit for the two nights was \$12,648.36. Keith Jeffries, the Havoc owner, was very appreciative to be able to keep the games in town. Steve and Chantay met with Mr. Ashcroft and Mr. Bice about the stick & puck concerns and as a result, the 3 and 6 month passes were reinstated. Responses have been very positive and there seems to be no lingering issues concerning stick & puck pricing or scheduling.

**Incident Report:** As reported

**Fundraising Report:** Pat Blackman just donated another \$5000 towards the expansion. Due to the lack of event tickets purchased, Casino Night was not profitable. Hollie is working on a new marketing plan to hopefully get patrons more involved in our fundraising efforts. Additional info as reported.

**HSSTA Report:** Dita is doing everything possible to work with Steve, Marketing and the Skating Club to recoup income during the upcoming summer months for the decline in revenue so far this year. Additional info as reported.

**HR Report:** As reported

**Maintenance Report:** As reported

**Hockey Report:** As reported

**April Parties: 14    April Groups: 2**

**Committee Reports:** The Finance Committee will be assembling to go over the annual operating budget before it is presented at the May BOC meeting.

**Old Business:** None

**New Business:** None

**Adjournment:** The meeting adjourned at 6:20pm. The next scheduled Board meeting will be May 17, 2017 at 5:15pm.