

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF November 15, 2017:

Presiding Officer: Chuck Saunders

Present: **Board Members:**
Kimberly Ford
Ed Ragland
Fred Hudson
Ralph Stone
Susan Phelan
David Edwards
Erick Wade

Absent: Jan Davis
Dita Dotson-Bowser

Facility Representatives: Steve Clough
Chantay Naeger
Wendy Ruch
Bruce Pitts - Attorney

Press Representatives: None

Visitors: Ryan McCormick, Tyler Kirby, various others unidentified

Call to Order: Chuck called the meeting to order at 5:15pm

Special Announcement: Chuck welcomed and introduced the newly appointed board members, David Edwards and Erick Wade.

Minutes: Approved

Public Comments Wendy explained the public comment rules and conveyed that comments would be limited to 3 minutes with a 1 minute warning.

a. General Public: Chuck opened the floor for public comments to the only name on the list, Tyler Kirby. Mr. Kirby requested that quarterly financials for the rink be posted for the public and that a master schedule listing all events and open ice time be available as well. He feels this will keep operations more transparent.

b. NAHA: Ryan McCormick announced everything pertaining to NAHA's ice scheduling has been resolved and stated that NAHA would like to move forward and resume the partnership between them and the rink.

c. SCH: Jeff Buehrle presented a flier detailing sponsorship and ad opportunities for the Skating Club and the Holiday Show.

Chairman's Report: None

FRIA Report: FRIA did not meet the month of November

Main Checking Account	\$ 2,605.37
Sponsorship/Scholarship Account	\$ 409.13
Expansion Account	\$181,473.85
M. Dotson Memorial Fund	\$ 1,598.11
Avadian Savings Account	<u>\$ 5.00</u>
Grand Total	\$186,091.46

Financial Report: Steve Clough provided an itemized description of the October financial report highlighting the following key items:

- \$1600 was paid to Roto-Rooter due to tree roots invading the front water pipes causing a leak – the City has said they will be removing these trees asap.
- Total monthly income was down slightly from last year, however, expenses were significantly down resulting in a net income of \$4,307.86 better over last November.
- Compressor failures and struggles continue to cause unexpected expenses. The latest Pro-Air invoice was \$4,600.
- The total income was relatively the same compared to last November however the net income was up by \$4,307.86.

Facility Financials:

General Checking Account	\$ 111,567.98
Capital Account	\$ 19,926.29
Reserves Account	<u>\$ 4,436.20</u>
Grand Total	\$ 135,930.47

Senior Manager's Report: Steve welcomed Erick Wade and David Edwards and thanked them for joining the board. On November 6th, Steve met with the City's project managing office. He learned the city hired Bird & Kamback Architects, the firm that did the initial facility assessment, to oversee all the expansion and renovation aspects. The next meeting date has not been set, but will determine the time line and logistics of keeping the facility up and running for as long as possible during renovations. Fred and Kimberly, both mayor appointed members, wish to continue serving on the Ice Complex BOC. Steve has informed the City of their intent and is waiting to hear of their re-appointments.

November Parties: 14 November Groups: 2

Incident Report: As reported

Fundraising Report: As reported

HSSTA Report: As reported

HR Report: As reported

Maintenance Report: As reported

Hockey Report: As reported

Committee Reports: None

Old Business: A motion was brought forth for an amendment to policy number 1.1.6 which states that an exception will be made to include the Debbie Barrie fight club group as a preferred renter without having met the minimum hour requirement. This amendment is only valid for the introductory year and will reduce the required ice time needed for preferred renter status from 120 hours to 90 hours. This amendment passed.

New Business: Ralph Stone commended Steve for his diligent work on receiving the necessary funds for the facility expansion and renovations. Chuck also mentioned the need for an acting BOC President. This discussion was delayed until the next meeting.

Adjournment: The meeting adjourned at 5:50pm. The next scheduled Board meeting is December 20, 2017 at 5:15pm.

November Incident Reports

- November 1 Andrew Stieglmeyer, age 12, fell during Learn to Play hockey and tried to catch himself with his arm outstretched. He hurt his wrist and was taken to the ER by his parents.
- November 5 Peyton Fox, age 10, fell on the ice along with others in a group. Another skater's skate cut her hand & wrist. She was given ice and bandages and applied pressure to the cut. Her father was present.