

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF December 20, 2017:

Presiding Officer: Ed Ragland

Present: **Board Members:**
Fred Hudson
Susan Phelan
David Edwards
Erick Wade

Absent: Jan Davis
Ralph Stone
Kimberly Ford
Chuck Saunders

Facility Representatives: Steve Clough
Chantay Naeger
Wendy Ruch
Dita Dotson-Bowser

Press Representatives: None

Visitors: None

Call to Order: Ed called the meeting to order at 5:19pm

Special Announcement: None

Minutes: Approved

Public Comments

a. General Public: None

b. NAHA: None

c. SCH: None

Chairman's Report: None

FRIA Report: Susan, Ed & Steve explained to the new board members the difference between each account and the purpose of the FRIA and its involvement with the expansion. They also reiterated the expansion project timeline from the

beginning for better understanding. Susan and Steve explained the Facility's

hope that the current fundraising committee become members of the FRIA board of control and asked David and Erick to consider joining.

Main Checking Account	\$ 2,605.69
Sponsorship/Scholarship Account	\$ 409.13
Expansion Account	\$182,497.87
M. Dotson Memorial Fund	\$ 1,598.11
Avadian Savings Account	<u>\$ 5.00</u>
Grand Total	\$187,115.80

Financial Report:

Steve Clough provided an itemized description of the November financial report highlighting the following key items:

- Net income was up significantly resulting in a 63% increase over last year. November is consistently one of the rink's best months.
- Total actual income was only \$191.61 less than budgeted and total expenses were \$10,443.94 less than budgeted.

Facility Financials:

General Checking Account	\$ 140,012.99
Capital Account	\$ 19,933.66
Reserves Account	<u>\$ 4,439.37</u>
Grand Total	\$ 164,386.02

Senior Manager's Report:

Steve met with Daryl Bird and Mark on December 11th to review the total scope on renovations, during which, a design and construction schedule was presented. Included in this schedule was a 3 stage process for renovations. Several pre-construction action items were proposed which Steve hopes will keep the fundraising momentum alive and create a wow factor and fresh look for the rink. Steve asked the Board to approve spending the majority of the capital improvement savings for new rink dasher boards. The city is part of a buying program which does not require bidding and provides a 5% discount bringing the total to \$176,366.29. The City realizes this is still a part of the overall \$400 thousand needed to fundraise and is supportive of moving forward with this purchase. David motioned to move ahead with the purchase and Fred second. David then inquired about the new dasher board ads and pricing information. Steve said advertising package costs will be re-evaluated and a new pricing structure created. The new Zamboni is still on schedule to arrive mid-February.

December Parties: 10

December Groups: 4

Incident Report: As reported

Fundraising Report: As reported

HSSTA Report: As reported

HR Report: As reported

Maintenance Report: As reported

Hockey Report: As reported

Committee Reports: None

Old Business: BOC Chair position

New Business: Board approval was requested to provide ice for a current national competing skater. The policy, which was previously reviewed by the city and approved by the BOC, must be updated with more current terminology. The overall purpose of the policy states that a skater or team may request donated ice time if there is no regular ice time available. This only applies from the time the skater/team qualifies for Nationals until the start of National competition. Due to the Holiday show, it was necessary to request the allowed amount of training time provided by the rink. This request was approved by the board.

Adjournment: The meeting adjourned at 5:55pm. The next scheduled Board meeting is January 17, 2018 at 5:15pm.