

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF February 17, 2016:

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, February 17, 2016 in the board room of the Municipal Ice Complex.

Presiding Officer: Mike Finnegan

Present: **Board Members**
Keith Schonrock, III
Chuck Saunders
Fred Hudson
Bill Sammons
Ed Ragland
Susan Phelan

Absent: Ralph Stone
Kimberly Ford

Facility Representatives: Steve Clough
Dita Dotson-Bowser
Chantay Naeger
Ryan McCormick

Press Representatives: None

Visitors: Ralph Drensek-NAHA President

Call to Order: Mike Finnegan called the meeting to order at 5:15 p.m.

Minutes: None

Public Comments: Ralph Drensek requested a meeting between NAHA and the Ice Complex board members. The meeting was scheduled for 3/3/16 at 12:00pm in the Ice Complex board room.

Chairman's Report: None

SCH Report: None

FRIA Report: None

FRIA Checking Account	\$	1,146.04
Sponsorship/Scholarship Account	\$	609.13
Capital Improvements Account	\$	153,303.49
M. Dotson Memorial Fund	\$	<u>1,596.71</u>
Grand Total	\$	156,655.37

Financial Report: Steve Clough gave a detailed description of the January 2016 financial report pointing out several important key items:

- Total income was \$173,973.32
- Total net income was \$55,400.90
- There were 2 ½ days lost due to inclement weather. Hockey and birthday parties were all rescheduled.
- 4031.15 Hockey Tournaments will have an additional \$4,850.00 added in February due to a payment received in February.
- 6130 Legal & Professional includes the monthly accounting fees plus the annual audit fee.
- The due to NAHA account 2099 has reached a negative balance and an invoice will be sent to NAHA for the remainder due.
- NAHA ice time will now be invoiced monthly.
- Ed Ragland requested Ralph Drensek send out a checklist of topics to discuss in the 3/3/16 meeting between NAHA and the Ice Complex.

Facility Financials:

General Checking Account	\$	18,114.84
Expansion Account	\$	140,229.15
Reserves	\$	<u>2,891.76</u>
Total	\$	161,235.75

Senior Manager's Report: HSSTA has added three new programs to the curriculum and Dita is bringing in a new teacher for a theatre workshop on 3/6/16. The Ice Complex did receive an e-mail stating it was not awarded the 2017 National Showcase Competition. They did, however, urge the Ice Complex to submit again for 2018. Try Hockey For Free is expecting a large number of kids and an additional session has been added in April.

HSSTA Report: As reported

HR Report: As reported

HHDC Report: As reported

Facility Maintenance: As reported

February Parties: 25 **February Groups:** 3

Committee Reports: None

Old Business:

Keith Schonrock reported that the fundraising committee met and has created the following action items for future efforts.

- Schedule a meeting with John Hamilton in early March to discuss fundraising expectations. The Ice Complex wants feedback from the city on proper fundraising events and practices.
- Implement fundraising initiatives from HSSTA and the Hockey Department.
- Create sponsorship, corporate and VIP fundraising opportunities.
- Initiate upcoming 25 year anniversary celebration of the facility. The goal is to have all funds raised by this selected date.

New Business:

Steve Clough has brought in an expert for a full facility assessment. This assessment is in no part related to the expansion, this is only for updates to the current facility. Darryl Bird has taken the lead along with a few other engineering firms. Steve presented the preliminary budget of overall facility improvements to board members pointing out that the refrigeration and de-humidification are the two most needed repairs. The city has a line item for city facilities to upgrade to ADA compliances. Chris O'Neil has stated because of this, the Ice Complex may be able to work on this area of repairs sooner rather than later. Bathrooms, railings, etc. would be included in these allocated funds. Mike Finnegan suggested that board members get involved with the report to show the worth and economic impact of the upgrades. Board members should review the rough draft report before submitting it to Chris O'Neil, John Hamilton and City Council Members. Keith Schonrock has made the city aware that these needs are above the means of fundraising and that the city will have to facilitate these repairs.

Adjournment:

The meeting adjourned at 6:01 p.m. The next scheduled meeting will be held April 20, 2016 at 5:15 p.m.