

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF March 16, 2016:

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, March 16, 2016 in the board room of the Municipal Ice Complex.

Presiding Officer: Mike Finnegan

Present: **Board Members**
Kimberly Ford
Chuck Saunders
Fred Hudson
Bill Sammons
Ed Ragland
Susan Phelan
Ralph Stone

Absent: Keith Schonrock, III

Facility Representatives: Steve Clough
Dita Dotson-Bowser
Wendy Ruch
Chantay Naeger
Ryan McCormick

Press Representatives: None

Visitors: Ralph Drensek-NAHA President

Call to Order: Mike Finnegan called the meeting to order at 5:15 p.m.

Minutes: None

Public Comments: None

Chairman's Report: None

SCH Report: None

FRIA Report:

A patron donation of \$500.00 was transferred from the Sponsorship account to the General account. This donation was allocated for the Ava Christmas show. A small amount from the general checking has been used for the upcoming Theatre on Ice workshop. We are still waiting for answers and recommendations about the composition of the FRIA board.

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|---------------------------------|----|-----------------|
| FRIA Checking Account | \$ | 910.55 |
| Sponsorship/Scholarship Account | \$ | 103.13 |
| Capital Improvements Account | \$ | 153,558.97 |
| M. Dotson Memorial Fund | \$ | <u>1,596.71</u> |
| Grand Total | \$ | 156,175.36 |

Financial Report:

Steve Clough gave a detailed description of the February 2016 financial report pointing out the following key items:

- Total income was \$155,379.99
- Total net income was \$24,105.72
- Account 4030.20 is all HHDC income \$11,269.02
- Account 4031.21 is 210.5 hours of NAHA ice time \$54,730.00

Facility Financials:

| | | |
|--------------------------|----|-----------------|
| General Checking Account | \$ | 41,958.68 |
| Expansion Account | \$ | 140,281.65 |
| Reserves | \$ | <u>2,882.27</u> |
| Total | \$ | 185,122.60 |

Senior Manager's Report: None

Incident Report: None

Marketing Report: As reported

HSSTA Report: As reported

HR Report: As reported

HHDC Report: As reported

Facility Maintenance: As reported

March Parties: 19 March Groups: 3

Committee Reports:

The Finance Committee met with NAHA on March 3, 2016. As of April 1, 2016, NAHA will be responsible for all hockey expenses. The Ice Complex will provide a discounted summer rate, said rate has not yet been determined.

Old Business:

None

New Business:

Steve Clough presented the Facility Assessment Report, first giving a little background information. In the spring of 2015, Steve and the fundraising committee met with City Administrator, John Hamilton, to ask if the 2.5 million earmarked in 2018 for the third sheet of ice could be used for capital improvements to the current facility. John Hamilton then requested a complete facility assessment. All of the original expansion contractors were a part of this facility assessment including Darryl Bird and Joel Anderson. The facility assessment documents everything necessary to bring the Municipal Ice Complex into compliance with ADA standards and includes current deficiencies within the facility. The Ice Complex's main priority is the refrigeration system which must be phased out before the year 2020. Ultimately, there is a costly list of improvements to meet current industry standards. Included in the assessment are the Executive Summary and two different conclusions. Neither of the two conclusions include a 3rd sheet of ice. The first conclusion brings the current facility up to sufficient codes and standards throughout numerous phases listed on the enclosed report. The second conclusion consists of a brand new facility with the possibility of additional amenities including an on-site full service restaurant, a banquet facility, classrooms and a fire station. Steve Clough and Darryl Bird will be presenting this requested facility assessment to John Hamilton on March 28th. The board has determined that both conclusions be presented with a few proposed changes. In conclusion 1's last sentence, remove "with a third sheet of ice". In conclusion 2, paragraph 3, change comparable to competitive. Also, Mike Finnegan recommends using 2018 figures in the report.

Adjournment:

The meeting adjourned at 6:15 p.m. The next scheduled meeting will be held May 18, 2016 at 5:15 p.m.