

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF June 15, 2016:

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, June 15, 2016 in the board room of the Municipal Ice Complex.

Presiding Officer: Mike Finnegan

Present: **Board Members**
Chuck Saunders
Fred Hudson
Ed Ragland
Susan Phelan
Ralph Stone

Absent: Keith Schonrock, III
Kimberly Ford
Bill Sammons
Ralph Stone

Facility Representatives: Steve Clough
Chantay Naeger
Dita Dotson-Bowser

Press Representatives: None

Visitors: None

Call to Order: Mike Finnegan called the meeting to order at 5:15 p.m.

Minutes: None

Public Comments: None

Chairman's Report: Mike and Steve met with the Mayor's assistant, the city architect and building facilitators to discuss the assessment report. It was an overall positive meeting and the city was very supportive of the new mechanical plant for the rink. A major portion of the current estimate includes funds for a 3rd sheet of ice at this venue. The city is now considering options for the 3rd sheet of ice and if an offsite location would be beneficial, such as the UAH campus. John Hamilton will contact UAH to discuss the possibilities. Mike feels there would be better fundraising opportunities with UAH involved. John Hamilton expects the City will commit to \$500,000 in 2017 for the expansion project and \$2,000,000 in 2018 for the replacement of the refrigeration & dehumidification systems.

SCH Report: None

FRIA Report: All fraudulent charges were deposited back into the main checking account. We are still waiting for answers and recommendations about the composition of the FRIA board from the City Attorney's Office.

FRIA Checking Account	\$	2,058.34
Sponsorship/Scholarship Account	\$	109.13
Capital Improvements Account	\$	153,597.68
M. Dotson Memorial Fund	\$	<u>1,596.91</u>
Grand Total	\$	157,362.06

Financial Report: Steve Clough gave a detailed description of the May 2016 financial report pointing out the following key items:

- P&L totals were consistent with last year's totals
- Total net income for May 2016 is \$-28,321.56, up from last May by \$2,517.91.
- Concessions totals are consistent with last year's totals
- Account 4030.14 TPG/Thunder reflects an increase due to April's ice time payment not being paid until May
- Account 6050 is lower due to no longer paying TPH
- Account 4010.4 Ice Time is significantly lower due to UAH making payment throughout the year instead of one lump sum as they did last May.

Facility Financials:

General Checking Account	\$	19,715.79
Expansion Account	\$	91,425.33
Reserves	\$	<u>4,863.66</u>
Total	\$	116,004.78

Senior Manager's Report: We are in the process of switching to a new POS and scheduling system. MaxGalaxy is cloud based and offers online payment options, scheduling and many more functions our current POS system doesn't. We are in the early planning stages and have had numerous conference calls. There will be a total of 25 training sessions, all specific to the different aspects of configuration and usage. Steve and Dita have been focused on hiring a new Concessions Manager. They have interviewed one candidate and have another interview set up for tomorrow. There is also an Assistant Director of Skating position open. We hope to find an industry knowledgeable candidate willing to make a long term career move.

The 3rd Zamboni has been sold for \$2,000 to a gentleman who is involved with the Chattanooga outdoor rink.

Incident Report: As reported

Marketing Report: As reported

HSSTA Report: As reported

HR Report: As reported

HHDC Report: As reported

Facility Maintenance: As reported

June Parties: 6 June Groups: 7

Committee Reports: None.

Old Business: None

New Business: None

Adjournment: The meeting adjourned at 5:35 p.m. The next scheduled meeting will be held August 17, 2016 at 5:15 p.m.