

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF November 16, 2016:

Presiding Officer: Mike Finnegan

Present: **Board Members**
Fred Hudson
Kimberly Ford
Susan Phelan
Chuck Saunders
Keith Schonrock, III
Ralph Stone

Absent: Bill Sammons
Ed Ragland

Facility Representatives: Steve Clough
Chantay Naeger
Hollie Beaver
Ryan McCormick

Press Representatives: None

Visitors: Mike Brown and Pat Sanders

Call to Order: Mike called the meeting to order at 5:15pm

Minutes: None

Public Comments: None

Chairman's Report: None

SCH Report: None

FRIA Report:

The IRS audit began on 11/1/2016, it is still in the process of being finalized. Randy Barnes, of Hall, Albright, Garrison & Associates, P.C., requested additional standard items that were provided by the Ice Complex. Randy will inform Steve of the outcome upon completion. There were two donations this month totaling \$300.

FRIA Checking Account	\$ 11,921.74
Sponsorship/Scholarship Account	\$ 109.13
Capital Improvements Account	\$156,475.69
M. Dotson Memorial Fund	\$ 1,597.31
Avadian Savings Account	<u>\$ 5.00</u>
Grand Total	\$170,108.87

Financial Report:

Steve Clough provided an itemized description of the October financial reports highlighting the following key items:

- Total net income was \$29,912.12 higher than last October
- P&L totals reflect income was down in most areas other than the Skating School. The school was up \$5,095.50.
- The P&L reflects October NAHA ice time of \$50,320.35
- The P&L reflects October TPH ice time of \$840
- Concession food costs include a few September invoices paid in October causing a noticeable increase in expenses

Facility Financials:

General Checking Account	\$52,038.73
Reserve Account	\$ 846.50
Expansion Account	<u>\$ 3,467.30</u>
Grand Total	\$56,352.53

Senior Manager's Report:

We continue working through MaxGalaxy glitches and pulling proper reports needed to simplify data for monthly financials. All figures will eventually be automatically integrated into QuickBooks. Steve thanked Mike Brown for the cereal bowls and flashlights he donated for the Spooky Skate giveaways. The company Christmas party has been scheduled for December 10th from 8:00-10:00pm. More details to follow. Hollie spoke about donations received and anticipated donations to come. Redstone Federal Credit Union donated \$1000 to the Expansion and another \$1000 to Ava's One Wish Military night. The US Army also donated \$1000 toward the Military night along with a Chick-Fil-A donation of 100 free sandwich vouchers for military personnel.

Incident Report: As reported

Fundraising Report: As reported

HSSTA Report: As reported

HR Report: As reported

Maintenance Report: As reported

Hockey Report: As reported

November Parties: 22 **November Groups: 3**

Committee Reports: Keith was notified that Laura Mosley, a Squirt travel hockey team player, started a “Expand Our Rink” campaign. She initiated this idea on her own and has a website set up for donations. Donors may also purchase t-shirts, wristbands and other like items through this website with proceeds benefitting the expansion. Her goal is to raise \$25,000 and have a new locker room named after her. This enthusiasm she displays is the desired outcome from all patrons of the rink.

Old Business: Gregg Bice, Susan Bice’s husband, reached out to Steve on October 25th via email pertaining to a possible refund for the 3 month hockey pass purchased for his son. Steve provided an upcoming Stick & Puck schedule and prior sessions his son attended to date. There was not a response back so Steve is assuming they plan on keeping their current pass. Chantay delivered a Stick & Puck comparison report for September and October 2015 vs September & October 2016. The report showed 9 less sessions for the month of September and 12 less sessions for the month of October. Total participation of players was down roughly 23%. Totals will continue being monitored going forward. The upcoming Holiday season will allow for additional S&P sessions to be added to the schedule that students and younger players are able to attend.

New Business: None

Adjournment: The meeting adjourned at 5:55pm. The next scheduled Board meeting will be December 21, 2016 at 5:15pm.

