

**BENTON H. WILCOXON  
MUNICIPAL ICE COMPLEX  
BOARD OF CONTROL  
REGULAR MONTHLY MEETING**

**All motions passed unanimously unless otherwise stated.**

**MINUTES OF April 15, 2015:**

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, April 15, 2015 in the board room of the Municipal Ice Complex.

**Presiding Officer:** Mike Finnegan

**Present:** **Board Members**  
Keith Schonrock, III  
Bill Sammons  
Ralph Stone  
Susan Phelan  
Fred Hudson  
Ed Ragland  
Chuck Saunders

**Absent:** Kimberly Ford

**Facility Representatives:** Steve Clough  
Editha Dotson-Bowser  
Tracey Dickson  
Ryan McCormack

**Press Representatives:** None

**Visitors:** Eric Milberger

**Call to Order:** Mike Finnegan called the meeting to order at 5:15 p.m.

**Minutes:** Approved

**Public Comments:** None

**Chairman's Report:** None

**SCH Report:** None

<b>FRIA Report:</b>	FRIA Checking Account	\$ 14,173.15
	Sponsorship/Scholarship Account	\$ 514.28
	Capital Improvements Account	\$ 114,590.19
	M. Dotson Memorial Fund	<u>\$ 1,596.11</u>
	Grand Total	\$ 130,873.73

**Financial Report:** Steve Clough gave a detailed description of the Financial Report pointing out several important key items:

- March facility total income was down due to weather related closings in the beginning of the month and decreases in income were also down due to public and private session's attendance being less. Steve explained that some of the reason the public and private session's attendance was less is because this is not an Olympic year.
- March expenses were up because all of our skating coaches (except for 1 coach) attended a National Continuing Education Convention in Las Vegas and they were reimbursed 50% of their expenses incurred. Dita Dotson-Bowser stated that every one of her coaches passed all of their exams at the Convention. Steve said that he followed IcePlex Policies and Procedures criteria when he reimbursed them, and he felt they should be reimbursed because our coaches give a tremendous amount of unpaid time during our annual shows and events and that their commitment to the success of the Ice Complex is wonderful.
- Net Income for March was (-)\$18,463.86. The Net Income year to date is \$81,105.20 which is significantly less from last year due to ice time being down and being closed in March a few days for weather related events.
- Steve met with Ryan McCormack at an earlier time and discussed the necessity of creating new hockey programs for the slower season to help boost revenue. Ryan explained that he is also talking with other hockey organizations in hopes of partnering with them to expand TPH current hockey programs.

<b>Facility Financials:</b>	General Account	\$ 8,967.23
	Expansion Account	\$ 130,091.38
	Reserves	<u>\$ 104,991.18</u>
	<b>Total</b>	\$ 244,049.79

**Senior Manager's Report:** Chuck Saunders stated that the next time we decide to have a silent auction fundraiser we might consider to schedule it in a different month other than April because two other large organizations schedule their silent auction during April each year making it difficult for merchants to make large donations to multiple organizations. Dita reported that our Spaghetti Dinner & Silent Auction will be held April

18<sup>th</sup> and that all food and decoration costs have been donated making our ticket sales and auction item sales a total profit. Steve explained that many wonderful items have already been donated and if we obtain just the minimum bids on each items, we should profit between \$7,555 to \$10,000.

Steve also mentioned the he had Tracey Dickson send out donation request letters to our IcePlex Vendors this week which hopefully will bring in more donations for the Expansion Project.

Steve stated that he and Mike Finnegan met with City Officials today for the 60% review of the Expansion Project and that the meeting was beneficial for Mike to be in attendance because of his expertise in the field. Mike stated the cost estimate had increased by approximately \$80,000 and that will need to be readjusted at the next meeting.

**HHDC Report:** As presented

**Facility Maintenance:** As reported

**Parties:** 16 **Groups:** 1

**Committee Reports:** Mike asked Tracey to help coordinate a meeting with the members of the Finance Committee (Ed Ragland, Fred Hudson, Bill Sammons, Steve Clough and Mike Finnegan).

**Old Business:** None

**New Business:** Steve e-mailed all Board Members a description of Dita's new job responsibilities as Director of Skating and Human Resources Manager. Dita explained to the Board that she feels the new job responsibilities are necessary for the betterment of the facility as a whole. Mike stated that an organizational work flow chart will need to be presented to the Board at the next meeting so all members can officially give their approval of her new position.

**Adjournment:** The meeting adjourned at 6:20 p.m. The next scheduled meeting will be held May 20, 2015 at 5:15 p.m.

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Keith Schonrock, III, Secretary