

**BENTON H. WILCOXON
MUNICIPAL ICE COMPLEX
BOARD OF CONTROL
REGULAR MONTHLY MEETING**

All motions passed unanimously unless otherwise stated.

MINUTES OF May 20, 2015:

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, May 20, 2015 in the board room of the Municipal Ice Complex.

Presiding Officer: Mike Finnegan

Present: **Board Members**
Keith Schonrock, III
Bill Sammons
Susan Phelan
Fred Hudson
Ed Ragland
Chuck Saunders
Kimberly Ford

Absent: Ralph Stone
Ryan McCormack

Facility Representatives: Steve Clough
Editha Dotson-Bowser
Tracey Dickson

Press Representatives: None

Visitors: Eric Milberger

Call to Order: Mike Finnegan called the meeting to order at 5:15 p.m.

Minutes: Approved

Public Comments: None

Chairman's Report: None

SCH Report: None

FRIA Report:	FRIA Checking Account	\$	14,154.43
	Sponsorship/Scholarship Account	\$	79.13
	Capital Improvements Account	\$	126,406.20
	M. Dotson Memorial Fund	\$	<u>1,596.11</u>
	Grand Total	\$	140,639.76

Financial Report: Steve Clough gave a detailed description of the Financial Report pointing out several important key items:

- April facility total income was up slightly. Because we were unable to host two large events that we hosted last year, the overall income was not as much as it could have been. This also brought the concessions revenue down for the month of April.
- Expenses for April were considerably higher because money was allocated to pay the referees (Contract Labor line item #6050); Coaches Stipends were paid out (Naha Expense line item #6094.1); and Contract Labor Ice Time paid out to Point Mallard (Naha Expenses line item #6094.2). Net Income for April was (-) 26,091.16.
- Steve met with Ryan McCormack this month to begin contract re-negotiations with TPH. Steve would like to bring the TPH employees in-house and have them work directly for the Ice Complex. Steve believes in doing so there can be better player development programs and ultimately bring in more revenue. The TPH contract is currently out of date.

Facility Financials:	General Checking Account	\$	18,760.52
	Expansion Account	\$	130,137.89
	Reserves	\$	<u>75,027.51</u>
	Total	\$	223,925.92

Senior Manager's Report: None

HHDC Report: As presented

Facility Maintenance: As reported

Parties: 3 **Groups:** 11

Committee Reports: Members of the Finance Committee agreed to meet on Wednesday, June 10th at noon to work on the budget for the next fiscal year. (Members are: Ed Ragland, Fred Hudson, Bill Sammons, Steve Clough and Mike Finnegan).

Old Business:

The Organizational Work Flow Chart was reviewed and there will be slight adjustments made to it and Tracey will email it to all BOC members so it can be given final approval.

Steve held a staff meeting on May 4th with all staff members and it was very positive and all employees now have a clear understanding of their jobs and responsibilities.

Keith stated that we need to schedule a meeting with City Officials in the near future to explain that we need to use the money ear-marked for the third sheet of ice for necessary repairs to the facility first.

New Business:

None.

Adjournment:

The meeting adjourned at 6:10 p.m. The next scheduled meeting will be held June 17, 2015 at 5:15 p.m.

Keith Schonrock, III, Secretary