

**BENTON H. WILCOXON  
MUNICIPAL ICE COMPLEX  
BOARD OF CONTROL  
REGULAR MONTHLY MEETING**

**All motions passed unanimously unless otherwise stated.**

**MINUTES OF June 17, 2015:**

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, August 19, 2015 in the board room of the Municipal Ice Complex.

**Presiding Officer:** Mike Finnegan

**Present:** **Board Members**  
Keith Schonrock, III  
Susan Phelan  
Fred Hudson  
Kimberly Ford

**Absent:** Ralph Stone  
Bill Sammons  
Ed Ragland  
Chuck Saunders

**Facility Representatives:** Steve Clough  
Editha Dotson-Bowser  
Pam Padgett  
Ryan McCormack

**Press Representatives:** None

**Visitors:** None

**Call to Order:** Mike Finnegan called the meeting to order at 5:15 p.m.

**Minutes:** Approved

**Public Comments:** None

**Chairman's Report:** None

**SCH Report:** None

<b>FRIA Report:</b>	FRIA Checking Account	\$ 14,036.21
	Sponsorship/Scholarship Account	\$ 79.13
	Capital Improvements Account	\$ 127,481.25
	M. Dotson Memorial Fund	<u>\$ 1,596.11</u>
	Grand Total	\$ 143,192.70

Editha Dotson-Bowser reported for May, the Skating School did not have an increase in revenue. There are five or six times that has happened in the past 5 years. Several factors contributed to this: Dita was out of the country, instructors were taking continuing education classes and the school year was ending. June should be a rebound month.

**Financial Report:** Steve Clough gave a detailed description of the Financial Report pointing out several important key items:

- May facility total income was over 16K better than last year. Concessions revenue down for the month of May.
- Loss in net income but overall decreased our loss from 2014 by \$8,924.81
- Had a net cash increase for the month of \$5,962.38 due to actively collecting program fees and from travel hockey tryouts.
- Financial Committee met on June 10<sup>th</sup> and was able to finalize the Budget for FY2015-2016.
- The FY2015-2016 Budget was approved. Bill Sammons and Ed Ragland emailed and were in favor of the budget as well.

<b>Facility Financials:</b>	General Checking Account	\$ 7,949.17
	Expansion Account	\$ 138,184.42
	Reserves	<u>\$ 75,056.19</u>
	<b>Total</b>	\$ 221,189.78

**Senior Manager's Report:** Pam Padgett is now on board as the Administrative Assistant. The 90% Review with the City is scheduled for Wednesday July 8<sup>th</sup>. That is to discuss where we are on the expansion planning and express expectations on it. At the 60% review, the total cost of expansion was at \$1,800,746.00. That includes the 10% contingency which they feel will drop down to 5%. Steve stated that there will be a push to increase revenue and marketing by Lisa Schmidt promoting Birthday Parties, Groups and other events that will increase our exposure to the public. Steve also mentioned there are two fundraising events scheduled for the Expansion Project. The first event is the Ice-stravaganza on August 29<sup>th</sup> and the second event is the Golf Tournament at Hampton Cove on September 19<sup>th</sup>. Steve relayed to the Board Member that Dita's new job responsibility as Human Resources Manager was working out very well and that some positive changes had occurred.

**HHDC Report:** As presented

**Facility Maintenance:** As reported

**June Parties:** 3    **June Groups:** 11    **July Parties:** 4    **July Groups:** 3

**Committee Reports:** Fred Hudson, Steve Clough, Mike Finnegan, Bill Sammons and Ed Ragland met to consider an increase in the ice rental rate. This increase would mean the rate would go from \$250.00/hr to \$260.00/hr which is already included in the budget for FY2015-2016 starting Oct. 1, 2015.

**Old Business:** None

**New Business:** A meeting with Bill Kling was set up for June 19<sup>th</sup> to discuss our needs for the money that the City of Huntsville ear-marked for the third sheet of ice. (Scheduled to attend are: Keith Schonrock, III, Betty Schonrock, Editha Dotson-Bowser and Ryan McCormack). Mike Finnegan and Susan Phelan were reappointed back to the Board.

**Adjournment:** The meeting adjourned at 5:45 p.m. The next scheduled meeting will be held August 19, 2015 at 5:15 p.m.

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Keith Schonrock, III, Secretary