

**BENTON H. WILCOXON  
MUNICIPAL ICE COMPLEX  
BOARD OF CONTROL  
REGULAR MONTHLY MEETING**

**All motions passed unanimously unless otherwise stated.**

**MINUTES OF October 21, 2015:**

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, October 21, 2015 in the board room of the Municipal Ice Complex.

**Presiding Officer:** Chuck Saunders

**Present:** **Board Members**  
Keith Schonrock, III  
Susan Phelan  
Fred Hudson  
Bill Sammons  
Ed Ragland

**Absent:** Ralph Stone  
Kimberly Ford  
Mike Finnegan

**Facility Representatives:** Steve Clough  
Ryan McCormack  
Chantay Naeger  
Wendy Ruch

**Press Representatives:** None

**Visitors:** Eric Milborn

**Call to Order:** Chuck Saunders called the meeting to order at 5:15 p.m.

**Minutes:** None

**Public Comments:** None

**Chairman's Report:** None

**SCH Report:** None

<b>FRIA Report:</b>	FRIA Checking Account	\$ 20,025.36
	Sponsorship/Scholarship Account	\$ 109.13
	Capital Improvements Account	\$ 132,362.02
	M. Dotson Memorial Fund	<u>\$ 1,596.51</u>
	Grand Total	\$ 154,093.02

**Financial Report:** The September and Year End financials are not completed at this time. The accountants are currently working on them and they will be ready for review during the November meeting.

<b>Facility Financials:</b>	General Checking Account	\$ 40,508.96
	Expansion Account	\$ 140,023.91
	Reserves	<u>\$ 180,489.37</u>
	<b>Total</b>	\$ 361,022.24

**Senior Manager's Report:** The Golf Outing was a fun, profitable event and went well. In addition to the tournament was a hole in one and putting contest. The total profit was \$3,196.56. Dita has continued spending a large majority of time on Human Resources. During the September meeting, Kimberly was given new policies for her review. The Employee Handbook is still a work in progress. We are waiting to hear back from the city for approval. Steve and Dita met with Peter Joffrion and Cissy Cates from the city, during which, they asked for historical documentation on FRIA including financials. Cissy and Peter are reviewing and familiarizing themselves on the history of FRIA and will advise on how to proceed. The city advised that current Ice Complex board members cannot simultaneously serve on the FRIA board. We are awaiting a verdict from the city on this topic.

**HSSTA Report:** **As presented**  
 Additionally, the first Fall Learn to Skate Camp was very successful. It was up 138% from last year and 4 children from the camp signed up for ongoing classes. Overall sales for 2015 were down 6%. A contributing factor was the absence of the Irish Dancing class which generated \$5800 last year. The Dance and Conditioning instructor this year has resigned but will not be replaced until January 2016. The Spring show decline was a result of timing and being too close to other events such as the Rocket City Junior Classic and Spaghetti Dinner. Currently, the holiday show, Ava's One Wish, is the main focus of the skating school. Costs are down since this is the second year and proceeds should be increased from last year's show.

**HR Report:** **As presented**

**HHDC Report:** As presented

**Facility Maintenance:** As reported

**October Parties:** 15 **October Groups:** 2

**Committee Reports:** None

**Old Business:** Hockey Day in Huntsville was a success. There were food trucks and a DJ during most of the event. The UAH vs Alabama game brought in a lot of people including 101 UAH students. The Student Life Activities department paid for the first 100 student admissions. UAH was happy with the turn-out. This event was essentially a fundraiser for the UAH hockey team and resulted in a \$1990.00 profit which was applied to their current ice time bill.

**New Business:** The Kestner Family donated an electric bike which is presently on display in the lobby. Raffle tickets for the bike are currently on sale, the prices are \$10 for one, \$50 for six and \$100 for 15. The drawing will take place on March 16<sup>th</sup> 2016. Now that the hockey season is underway, a direct mailer campaign will go out to each specific family. Keith sent a spreadsheet of donors to each board member and asked that they reach out to 5 to 10 personal contacts for donations.

**Adjournment:** The meeting adjourned at 5:43 p.m. The next scheduled meeting will be held November 18, 2015 at 5:15 p.m.

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Keith Schonrock, III, Secretary