

**BENTON H. WILCOXON  
MUNICIPAL ICE COMPLEX  
BOARD OF CONTROL  
REGULAR MONTHLY MEETING**

**All motions passed unanimously unless otherwise stated.**

**MINUTES OF November 18, 2015:**

The regular monthly meeting of the Board of Control of the Benton H. Wilcoxon Municipal Ice Complex commenced at 5:15 p.m., Wednesday, November 18, 2015 in the board room of the Municipal Ice Complex.

**Presiding Officer:** Mike Finnegan

**Present:** **Board Members**  
Keith Schonrock, III  
Ralph Stone  
Fred Hudson  
Bill Sammons  
Chuck Saunders  
Kimberly Ford

**Absent:** Ed Ragland  
Susan Phelan

**Facility Representatives:** Steve Clough  
Ryan McCormack  
Chantay Naeger

**Press Representatives:** None

**Visitors:** None

**Call to Order:** Mike Finnegan called the meeting to order at 5:15 p.m.

**Minutes:** Corrected last month's visitor from Eric Milborn to Eric Milberger

**Public Comments:** None

**Chairman's Report:** None

**SCH Report:** None

<b>FRIA Report:</b>	FRIA Checking Account	\$ 25,956.89
	Sponsorship/Scholarship Account	\$ 109.13
	Capital Improvements Account	\$ 133,172.90
	M. Dotson Memorial Fund	\$ <u>1,596.51</u>
	Grand Total	\$ 160,835.43

**Financial Report:**

Steve Clough gave a detailed description of the Financial Report pointing out several important key items:

- September 2015 and October 2015 financials are considered drafts at this time due to the NAHA audit. Steve and Chantay are working with the accountants to finalize numbers.
- In September, account 4000.7 (Advertising Income) has a balance of -\$7,643.02 due to funds moved to the Expansion account. This total derives from Crestwood Hospital and Bryant Bank donations of \$8000 minus dasher board expenses.
- In September, account 6310 (Special Activities) has a balance of \$1,938.44. This payment was made to Hampton Cove Golf Course for the golf fundraiser expenses.
- September 2015 net income of -\$13,452.88 shows significant improvement over last year’s total.
- In October, account 6094 (NAHA Expense) reflects a \$0 balance. This is due to a new liability account 2099 created for all NAHA revenue and expenses. All expenses, including ice time, will be applied to the balance in this new account. It is both the Ice Complex and NAHA’s understanding that the Ice Complex will continue paying expenses and applying them to this 2099 account balance until a \$0 balance results. A written agreement of this plan shall be signed by both parties.

**Facility Financials:**

General Checking Account	\$ 13,722.90
Expansion Account	\$ 140,077.32
Reserves	\$ 146,246.87
<b>Total</b>	<b>\$ 300,047.09</b>

**Senior Manager's Report:**

Steve and Dita have spent a significant amount of time on Human Resources over the past month. They have begun performance reviews starting with HSSTA and Facility MOD’s and Shift Supervisors. They have reviewed the City’s policies and procedures and adapted them to what is appropriate for the Ice Complex’s needs. Kimberly suggested including a catch all statement; if any events cause a conflict with the City of Huntsville, the City’s policies and procedures take effect over the Ice Complex. Still waiting on the City to finalize the handbook. Ava’s One Wish is ongoing this month with character appearances at Havoc games, Bridgestreet and Parkway Place Mall. An advertisement was also purchased at Monaco Theatres to run during the Hunger Games opening weekend.

**HSSTA Report:**

**As presented**

**HR Report:**

**None**

**HHDC Report:**

**As presented**

**Facility Maintenance:**

**As reported**

**November Parties: 21      November Groups: 2**

**Committee Reports:** Bill Sammons distributed a report of the 2014/2015 Season NAHA audit. The finance committee had previously met with NAHA president, Ralph Drensek, concerning the 2014/2015 NAHA financials. During which, Ralph requested a further audit breakdown per league; Travel, House, SOL Winter & SOL Summer. The findings were \$33,641.10 in total overages and \$56,770.00 in registration fees, both totaling \$87,411.10. Ralph Drensek, on behalf of NAHA, has requested 100% of the overages and registration fees be paid back to NAHA. NAHA gave the option of the Ice Complex paying the \$87,411.10 from last season or going back to all previous seasons and doing a forensic audit to make the split of registration fees only. The Finance Committee recommends paying the full balance of \$87,411.10 to NAHA for overages and registration fees. The payment of \$87,411.10 to NAHA clears all previous debt up to and including the 2014/2015 season. The Ice Complex shall obtain a signed settlement from NAHA stating that all previous debt is paid with the acceptance of the \$87,411.10 payment. A motion was made to pay back the \$87,411.10 to NAHA. All in favor with I's, Keith Schonrock, Fred Hudson, Bill Sammons, and Ralph Stone. All not in favor with Nay, Chuck Saunders. Kimberly Ford had left the meeting early before the motion was presented. The funds for this payment will be taken from the Capital account. It was also noted, for budgeting purposes, that the Ice Complex needs a written agreement from NAHA for the minimum of 1100 ice time hours Ralph had guaranteed in the earlier meeting with the Finance Committee. Additionally noted, the \$80,000 donation made by NAHA in the FRIA Expansion account is expensed and is not eligible for returning. The Ice Complex must get legal counseling on the safety of donations.

**Old Business:                      None**

**New Business:                      None**

**Adjournment:** The meeting adjourned at 6:40 p.m. The next scheduled meeting will be held December 16, 2015 at 5:15 p.m.